

Risk assessment for The Tree Room, 12 Trinity Street, Colchester CO1 1JN

Directive	Areas of consideration	Action
Cross infection measures	Throughout building : High touch surfaces	Throughout building: door handles, light switches, surfaces and floors managed by (JM/AM and teachers) and regularly disinfected between classes as well as bathroom areas and stair handrails (KF/AM/JM) . All students/clients must be booked in advance, providing contact details, and must be made aware to notify their teacher/practitioner if they show signs or symptoms at which time they should not enter the building
	The Tree Room Studio	Regular disinfection of all surfaces in studio. Teachers/practitioners to ensure TRS mats wiped over with disinfectant wipes before and after each class/use. Teachers to wipe over areas that have been accessed by their students such as door handles toilet flush handle etc before and after class. Communal facilities closed off and reserved for practitioners only. Students to bring their own drinking water. All extraneous items removed/discarded including items left behind by students/clients. Clinical wipes, cleaning materials available.
	Carpeted flooring in therapy rooms	Identified as not ideal however low risk. Cleaned between sessions (JM /KF)
Social distancing	Students/clients 'meeting' in communal areas	Suitable time (minimum 15 minutes) between each class for entry-exit and disinfection/airing of room Follow video provided showing how to enter and exit for classes with safe social distancing. Signage provided stipulating no more than 2 people in reception area at a time and to wear facemasks and sanitise.
	In studio/therapy rooms	1+ metres to be maintained between students/clients/teachers/practitioners at all times. Students to remain 2 meters apart in class marked by green dots on the floor. Remote classes/consultations offered from studio and rooms where possible/preferred, internet provided. Teachers/practitioners to supervise students to leave one by one straight away at end of class to avoid "social gatherings" and allowing for time to clean. Student/client screening for symptoms prior to attending. Students/clients to attend wearing face covering in communal areas of the building at all times

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Handwashing	Toilets, upstairs and down, communal areas	Soap, wall mounted hand sanitisers and signage provided. Students/clients instructed by teacher/practitioner upon booking they are required to wash their hands/sanitise on arrival
Other	Ventilation Payments/exchange of money	Windows, doors and skylights to be left open between and during (as much as possible) sessions. Online payments only. Cash to be accepted in limited circumstances, and kept safely isolated